

23rd April 2018

Dear Parent/Carer,

Year 7 Parents' Evening Wednesday 9th May 2018 - Online Appointment Booking.

I would like to invite you to attend our Parents' Evening on Wednesday 9th May from 4pm – 6pm.

Appointments can be made from Wednesday 25th April and the system will close on Tuesday 8th May at 8:00pm. Please remember this login and information can be used for future Parents' Evenings.

Please visit the 'Parent Portal' section of our website to access the Parents' Evening Booking System or access it directly via the following link: <https://theebbsfleetacademy.parentseveningsystem.co.uk> to book your appointments. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. Log in with the following information:

Student's First Name

Student's Surname

Date of Birth

Please ensure that you make an appointment with your child's tutor who will give you their report and discuss their overall progress. Please also then make appointments to see as many of your child's teachers as you would like.

If you do not have access to the internet, please contact your child's tutor to make the appointments on your behalf.

We hope you will be able to attend on Wednesday 9th May and look forward to seeing you soon.

Yours sincerely,



Ms A Colwell
Principal

Principal: Alison Colwell, BA (Hons), PGCE, NPQH

The Ebbsfleet Academy, Southfleet Road, Ebbsfleet Garden City, Kent, DA10 0BZ

Tel: 01322 623100 Email: admin@theebbsfleetacademy.kent.sch.uk Website: www.theebbsfleetacademy.kent.sch.uk

