



17th October 2017

Dear Parent/Carer,

Academy Day – Tuesday 14th November 2017

This year, we will be holding three Academy Days. On Academy Days, the normal timetable is suspended so that students can participate in a range of engaging, enriching and educational activities, such as workshops, competitions and visits. Our first Academy Day will be held on Tuesday 14th November. All students with a positive House Points total will be taking part in the following activity:

Year 7 – Visit to Chatham Dockyard

Students should arrive at the academy at the normal time, dressed in full academy uniform. Students will attend Tutor Time as normal and then depart for Chatham Dockyard, travelling by bus. Throughout the day, students will visit a range of exhibitions and workshops. There is no cost for the trip. Students must bring a packed lunch with them, as there will not be an opportunity to buy food at the academy or at the venue. Students who are entitled to free school meals will be provided with a packed lunch. At the end of the visit, all students must return to the academy for a plenary discussion and registration. Students will be dismissed from the academy at approximately 3pm depending on traffic. Please return the reply slip by **Wednesday 8th November**. This trip is covered by the Voluntary Contribution Fund. If you have not yet donated this year and wish to contribute towards the costs of trips such as these so that we can keep running them, please do so via ParentPay or send in your £30 payment (cash/cheque) per student (or £40 for more than one child).

We hope that your child enjoys Academy Day!

Yours faithfully,

Ms. S Poolman - Assistant Principal

Permission slip: **to be returned to Reception by Wednesday 8th November: Year 7 Trip to Chatham Dockyard**

Name of Student Tutor Group

My son/daughter would like to take part in the above trip.

Should the necessity arise, I agree to the person in charge giving consent on my behalf for an anaesthetic to be administered or for any other urgent medical treatment to be given.

If your child has any medical information we need to be aware of including allergies, please complete in the space below and ensure that they bring any inhalers etc with them on the trip

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Signed (parent/carers) Date

Emergency contact details

Principal: Alison Colwell, BA (Hons), PGCE, NPQH
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