

Introduction:

The aim of this policy is to support the development of our sixth-form students as learners, as role-models and as successful young adults. This policy serves as an addendum to the whole school behaviour and rewards policy in order to clarify areas in which expectations for EA6 students are different to the lower school.

General expectations:

As young adults and role-models to whom the younger students look up, it is important that EA6 students' behaviour meets the highest of standards. This includes:

- Treating all members of staff with courtesy and respect at all times.
- Following the instructions of staff members first time.
- Treating all students with kindness, courtesy and respect, including being mindful of the difference in age when interacting with younger students.
- Moving around the building quietly and in an orderly fashion.
- Adhering fully to the uniform expectations.
- Arriving to lessons, study periods, registration and prep on time.
- Students should not go to the toilet during lessons, study periods, registration or prep unless they have a diagnosed medical need, in which case a toilet pass will be issued.

Expectations in lessons:

The nature of teaching and of the student-teacher dynamic is different at the sixth-form level, and so expectations and routines are different, reflecting a more mature approach to and from students. By way of guidance:

- Students should work hard all lesson, every lesson.
- It is expected that students listen to teachers without interruption.
- During class discussion, the teacher should decide whether they want to use a formal 'hands-up' approach or direct questioning.
- During written tasks, students should be mindful of the need for others to focus, and the default mode of working should be silence.
- Students should arrive to lessons and study periods fully prepared; it is not acceptable for students to go to the common room or their locker to retrieve items mid-lesson or study period without the permission of a staff member.
- During practical work, students should be very mindful of their and others' safety as the equipment and procedures used in practical work at sixth-form level carry substantially more risk than in the lower school.

Sanctions should be applied at the discretion of the class teacher for failing to meet these expectations, in line with the whole school behaviour policy.

Expectations in the study room:

The study room is a space for formal study towards students' academic qualifications and behaviour expectations are similar to a normal lesson:

- Students should work in silence.
- Quiet talk is acceptable if students are working together on something, but permission must first be sought and granted by the supervising teacher.
- Students should work at a desk unless a computer is specifically required for a task or all desks are currently occupied.
- Computers may be used if required for work, however general computer use such as browsing the internet or reading online news websites is not acceptable.
- Mobile phones may be used to listen to music with headphones, provided it does not disturb others. This privilege may be revoked at the discretion of the supervising teacher if it is abused.

- Mobile phones may be used to assist with work, but only if the permission of the supervising teacher is sought and granted.
- If students need to work elsewhere for the period – for example to complete art work – they must first register with the supervising teacher. Failure to do so will result in a behaviour point for truancy and an academy detention.
- Water may be drunk in the study room; no other food or drink may be consumed.

Sanctions should be applied at the discretion of the supervising teacher for failing to meet these expectations, in line with the whole school behaviour policy.

Expectations during registration and prep:

Behaviour expectations during registration are no different to a normal lesson. The expectation is that students are working hard either preparing for the day ahead during registration or on the activity assigned for the day during prep.

Expectations at break and lunch:

Behaviour during these times should meet the same high standards as during lesson times. Behaving poorly when not being directly monitored demonstrates a lack of integrity.

In the common room students should:

- Tidy up after themselves and keep it clean and orderly.
- Be mindful that it is a shared space, and behave in a way that is conducive to the physical and emotional safety of others.
- Treat the fixtures and furnishings in the common room respectfully, avoid rearranging the furniture, ensure that no furniture is damaged, and report any incidents of damage immediately.

As an unsupervised space, students are expected to be largely self-governing in the common room and are encouraged to intervene if they see fellow students falling below the expected standard of behaviour. Poor behaviour should be reported to the Head Girl or Head Boy who will raise it with the Assistant Principal in charge of EA6; in the event of the Head Boy or Girl behaving poorly, this should be reported directly to the Assistant Principal in charge of EA6.

Bullying and abusive behaviour:

Bullying and other forms of abusive behaviour including racism, sexism, sexual harassment, homophobia, transphobia, hate-speech and unkindness will never be tolerated in our academy. We will treat incidents of such behaviour that occur outside school or online just as seriously as those that happen in school.

Students:

If you experience this yourself, or you suspect others have, report it immediately to your tutor or to the Assistant Principal in charge of EA6. If you do not feel it is dealt with sufficiently promptly or seriously, please raise your concerns directly with the Principal.

Staff members:

Report any suspected incidents immediately to the Year 12 or Year 13 tutor and to the Assistant Principal in charge of EA6. If you do not feel it is dealt with sufficiently promptly or seriously, please raise your concerns directly with the Principal.

Parents:

If you know or suspect your child has experienced any such behaviour, please report it directly to the Assistant Principal in charge of EA6, even if you think the issue may be minor. If you do not feel it is dealt with sufficiently promptly or seriously, please raise your concerns directly with the Principal.

Dress code:

EA6 students are expected to wear smart business dress of the type suitable for a professional office environment. Uniform will be checked daily by the EA6 tutors, and breaches of the policy could result in students being asked to go home and return in clothes that fully meet the expectation. The dress code is outlined as clearly as possible below, but if you are unclear about whether something is acceptable, please seek advice.

All students are expected to wear tailored trousers or a tailored skirt (no more than 5 cm above the knee) with a smart jacket; skirts, trousers and jackets should be of a fine-woven fabric. Students should wear either a plain shirt with a tie, a blouse or a smart top. Shirts, blouses and tops should be of a length that could be tucked in. A non-patterned, logo-free, fine-knit jumper may be worn under the jacket. If tights are worn, they should be dark and non-patterned.

Shoes should be of a smart design in a dark colour and made of a polishable material. Shoes should have a closed toe and be either flat or low-heeled. Boots, sandals, trainers and high heels are not acceptable.

Hair should be presentable and of a non-extreme style and natural colour. Only religious head-coverings may be worn, and these should be non-patterned and of a dark colour.

Discreet make up and jewellery may be worn. Small ear studs and / or a small nose stud may be worn but no other facial piercings are allowed. Nail varnish on natural nails is acceptable, but no stuck-on nail accessories or nail extensions are permitted.

Mobile phone use:

In accordance with the greater trust placed in EA6 students, some mobile phone use is permitted.

Mobile phones may be used:

- In the common room.
- At the discretion of a class teacher, for a specific activity during lessons.
- To listen to music in the study room through headphones, provided it does not disturb others.
- To assist with studies in the study room, provided the explicit permission of the supervising teacher is sought and granted.

Mobile phones may not be used (or visible):

- On the corridors, in the playground, canteen or any non-lesson space other than the common room.
- To listen to music during a lesson (other than during a study period in the study room).
- At any time when a staff member has not given explicit permission or has withdrawn permission, this could include stopping a student listening to music in the study room if the supervising teacher feels that this privilege is being abused.

Mobile phones should be kept on silent in all spaces other than the common room and should not be allowed to disrupt lessons and study periods under any circumstances.

Misuse of mobile phones could result in their confiscation at the discretion of the Principal.

The school reserves the right to confiscate mobile phones during the day in order to prevent cases of bullying through apps or social media or for other serious breaches of the whole-school behaviour policy.

Rewards:

Recognising a Year 12 or Year 13 student for their successes and achievements is every bit as important as it is for a lower school student. Appropriate rewards include:

- Merits
- Phone calls home
- Principal's commendations
- Postcards home
- Rewards trips
- Rewards badges
- Termly rewards certificates

Sanctions:

Whilst our aim is to treat EA6 students as the young adults they are becoming, it is also important to recognise that with the additional privileges and freedoms, there also comes additional responsibility, and where students don't live up to that responsibility it will sometimes be necessary to apply sanctions. This could include:

- Phone calls home and parental meetings
- Behaviour points
- Academy detentions
- Conduct probation

Serious misbehaviour of the type that could warrant isolation or a fixed-term exclusion should be referred to the Principal and the Assistant Principal in charge of EA6.