

Classroom Guidance – Covid amendment to the Learning and Teaching Policy – 20th July 2020

In line with the latest government guidance (*Guidance for full opening: schools on 2nd July*) we will do everything possible to minimise contacts and mixing while delivering a broad and balanced curriculum. All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable.

(1) Measures within the classroom

The Leadership Team and Middle Leaders should make provisions to ensure teachers and students interact at a safe distance by ensuring:

- All classrooms are laid out with forward facing desks with students sat side by side and facing the front.
- Rooms are kept ventilated.
- Teachers stay at a safe distance from pupils during lessons, staying at the front of class where possible and minimising time spent within 1 metre of anyone.
- Teachers provide feedback (*'live mark' student work*) in lessons from a safe distance.
- Teachers remind students about the rules for socially distancing and staying safe and should follow the Covid behaviour guidelines.
- Staff are encouraged to stay away from their colleagues where possible and maintain a safe distance from each other during the school day and during staff meetings/CPD on site. This may necessitate some meetings/CPD to be carried out virtually.
- When staff are using different rooms to their main classroom (*such as their tutor rooms or during a cover lesson*) please sanitise your hands before and after entering the room, use antibacterial wipes to wipe down the keyboard, mouse and desk etc. Staff should carry their own equipment (such as whiteboard pens for lessons, provided by your Director of Learning).

(2) Equipment and resources

The Leadership Team and Middle Leaders should make provisions to organise the distribution of resources within their subjects to follow the government guidelines by ensuring:

- Students are encouraged to clean their hands/ hand sanitise regularly, ideally before and after every lesson. Students will also be asked to practice good hand hygiene before and after using shared equipment. This will be kept to a minimum.
- Sharing of resources outside of year group bubbles is minimised where possible and appropriate cleaning will be put in place as appropriate.
- Students use their own equipment in lessons.
- Use of textbooks will be minimised.
- Students leave their class books in their classrooms with their teachers, with the exception of their home learning book / folder and student planners, which they will bring to the academy each day.
- Google Classroom is promoted as the main platform for student feedback.
- All home learning will be set via. Google Classroom.
- Teachers should post PPTs and accompanying resources from every lesson on Google Classroom for students who may be self-isolating.